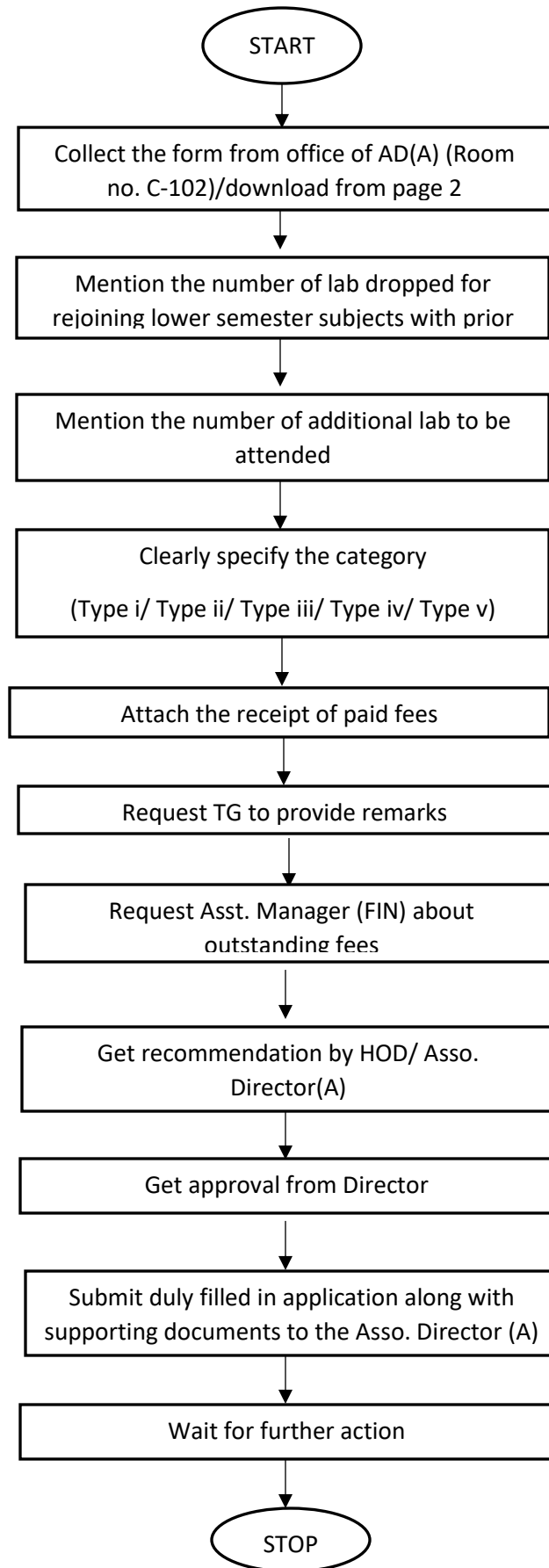


JOINING ADDITIONAL LAB



For any assistance contact Asst. Registrars, SMIT

1. Mr. Saumya Das (7076566858/ asstregistrar.admin@smit.smu.edu.in)
2. Mr. P.M. Pradhan (8984212456/ asstregistrar.acad@smit.smu.edu.in)
3. Mr. Ishwer Shivakoti (8768231697/ asstregistrar.compliance.smit.smu.edu.in)



APPLICATION FORM FOR JOINING ADDITIONAL LABS

(Revised on May 2019)

1. Name in full: Mr/Ms..... Regn. No.
2. Parent's name Phone No.
(F/M/G#):
3. Dept./Branch Sem/Sec.
4. Email ID Phone No.
5. Whether Rejoin or Regular – Rejoin/Regular (Tick the correct one)
6. Total nos. of backlogs (Theory Papers):
7. No. of labs dropped for rejoining lower semester subjects with prior approval:

S/No	Code	Name of Lab	Signature Faculty in Charge	Semester
1.				
2.				

8. No. of Labs to be attended in Additional lab:

S/No	Code	Name of Lab	Signature Faculty in Charge	Semester
1.				
2.				

9. **Category :** Type I / Type II/ Type III / Type IV / Type V (Tick the correct one)

10. **Fees Paid (Copy of the receipt to be attached)**

11. Signature of the student: Date:/...../.....

12. Remarks of TG :

13. Remarks by Asst. Manager (FIN) about outstanding fees if any:

14. Recommended by HOD/ Associate Director (A)*:Date:.....

15. Approved by Director:Date:

16. **Duly filled in application endorsed/approved by the competent authorities along with supporting documents as stated above shall be submitted to the Associate Director (A) for record and further actions.[Contact No: 03592- 246145 OR 03592- 246117/ 246118/ 246119/ 246120 ext: 270]**

F: Father/M: Mother/G: Legal guardian – Strike out whichever is not applicable

* Associate Director (A) only for 1st. year students and HODs for Higher semester students.